

Accessing STG Plan Room Documents

1. **Navigate to the [STG Plan Room](#):** Begin by clicking on any of the provided links to access the open plans and projects that STG Contracting Group is currently accepting bids for. These links will direct you to the specific details of the respective bid projects along with all associated documents.
2. **Selecting a Document:** Once you have found a document you are interested in, click on it. A popup window will appear, showcasing the document you've selected.
3. **Opening the Document in a New Window:**
 - In the right-hand corner of the document preview, look for an icon depicting a box with an arrow.
 - Click this icon, and the document will open in a new window. This window enables you to interact with the document further, such as printing, sharing, or downloading.

Downloading Documents

1. **Downloading:** In the new window, direct your attention to the right-hand corner of your screen. Here, you will find icons for printing, sharing, and downloading.
 - Click the download icon (often represented by a downward arrow or a floppy disk image) to save the document to your device.
2. **Returning to STG Contracting Website:** After downloading, you can close the window by clicking the "x" at the top corner. This action will take you back to the STG Contracting website.
3. **Navigating Back to Project Files:**
 - To revisit the specified files for each project, click the folder icon located at the top left-hand side under the "contractor bid information" section.
 - A dropdown menu will appear labeled "STG Contractor Bid Information." Click on this to return to the main page that lists all the bid information and files.

Additional Tips

- **Ensure Compatibility:** Make sure your browser is up to date to avoid any compatibility issues when accessing or downloading documents.
- **Use of Google Drive:** Since the documents are accessed through Google Drive, having a Google account might enhance your experience, especially for saving documents directly to your Drive.
- **Technical Support:** If you encounter any difficulties or have questions, don't hesitate to reach out for technical support provided by STG Contracting Group [here](#).

Thank you for considering STG Contracting Group, Inc. for your projects. We look forward to your bids and the opportunity to work together.